



**Lyndon Area Historical Society Usage Agreement - (page 2 of 3)**  
**Usage Terms**

- a. This agreement is between the Lyndon Area Historical Society 405 W. 4<sup>th</sup> Street, Lyndon, IL 61261 and \_\_\_\_\_
- b. \_\_\_\_\_ shall have access to the Lyndon Area Historical Society from \_\_\_\_\_AM/PM to \_\_\_\_\_AM/PM on \_\_\_\_\_ (date) and on the day prior to the event, if specifically requested.
- c. The event being held is \_\_\_\_\_.
- d. The following area(s) of the Lyndon Area Historical Society to be used for this event are:\_\_\_\_\_
- e. A certificate of liability insurance from the lessee must be on file with the Lyndon Area Historical Society for the date(s) the facility will be used.
- f. The lessee is responsible for any structural or personal damage or misuse of the facility.
- g. The lessee is responsible for any legal fees and/or court costs that may be incurred as a result of the lessee's usage of the facility.
- h. Maximum capacity of the chapel area is 60 people and should not be exceeded without the express permission of the Lyndon Area Historical Society representative when the usage agreement is signed. If the seating capacity of the facility is exceeded on the day of the event, the security deposit may be forfeited.
- i. Maximum capacity of the downstairs fellowship area/kitchen is also 60 people and should not be exceeded without the express permission of the Lyndon Area Historical Society representative when the usage agreement is signed. If the seating capacity of the facility is exceeded on the day of the event, the security deposit may be forfeited.
- j. The use of decorative elements and electronic equipment in either the chapel and/or fellowship area/kitchen must be pre-approved by the Lyndon Area Historical Society representative when the usage fee agreement is signed by the lessor and lessee.
- k. Due to age and fragility, all windows are inoperable. Do not attempt to open them.
- l. Unattended children are not allowed within the Lyndon Area Historical Society.
- m. The use of tobacco products is prohibited in the Lyndon Area Historical Society.
- n. Fire extinguishers are located in both the exhibit area and in the basement kitchen area.

**Lyndon Area Historical Society Usage Agreement - (page 3 of 3)**  
**Signatures**

**I understand and have agreed to the terms stated in the Lyndon Area Historical Society Agreement.**

**Lessee** \_\_\_\_\_

**Address** \_\_\_\_\_

**Telephone** \_\_\_\_\_

**Email** \_\_\_\_\_

**Signature** \_\_\_\_\_

**Date Signed** \_\_\_\_\_

**Lessor - Lyndon Area Historical Society**

**Lyndon Area Historical Society Representative** \_\_\_\_\_  
**(signature/date)**

Lyndon Area Historical Society  
405 4<sup>th</sup> Street West  
Lyndon, IL 61261

Contact:  
815-778-4962  
815-778-4801

[www.lyndonareahistoricalsociety.org](http://www.lyndonareahistoricalsociety.org)

